Code # NHP71 (2015)

**New Course Proposal Form**

**Undergraduate Curriculum Council** - Print 1 copy for signatures and save 1 electronic copy.

**Graduate Council** - Print 1 copy for signatures and send 1 electronic copy to [pheath@astate.edu](mailto:pheath@astate.edu)

|  |
| --- |
| **New Course or**  **Experimental Course (1-time offering) (Check one box)**  *Please complete the following and attach a copy of the bulletin page(s) showing what changes are necessary.* |

|  |  |
| --- | --- |
| **Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **COPE Chair (if applicable)** |
| **Department Chair:** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **General Education Committee Chair (If applicable)** |
| **College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Undergraduate Curriculum Council Chair** |
| **College Dean** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Graduate Curriculum Committee Chair** |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Vice Chancellor for Academic Affairs** |

1. Contact Person (Name, Email Address, Phone Number)

Beverly Parker; bparker@astate.edu

2. Proposed Starting Term and Bulletin Year

Fall 2016

3. Proposed Course Prefix and Number (Confirm that number chosen has not been used before. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9*. )

HP 4443

4. Course Title – if title is more than 30 characters (including spaces), provide short title to be used on transcripts. Title cannot have any symbols (e.g. slash, colon, semi-colon, apostrophe, dash, and parenthesis). Please indicate if this course will have variable titles (e.g. independent study, thesis, special topics).

**Healthcare Management**

5. Brief course description (40 words or fewer) as it should appear in the bulletin.

Investigation of management theories, organizational design and behavior, managerial skills and leadership, human resource management, & strategic planning involving various healthcare settings. Develop interpersonal skills necessary to manage teams and lead organizational change.

6. Prerequisites and major restrictions. (Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

1. Are there any prerequisites? Yes
   1. If yes, which ones?

HP 2112, HP 3673

* 1. Why or why not?

Need basic knowledge of healthcare systems prior to taking course

1. Is this course restricted to a specific major? Yes
   1. If yes, which major? BSHS

7. Course frequency(e.g. Fall, Spring, Summer). *Not applicable to Graduate courses.*

Fall

8. Will this course be lecture only, lab only, lecture and lab, activity, dissertation, experiential learning, independent study, internship, performance, practicum, recitation, seminar, special problems, special topics, studio, student exchange, occupational learning credit, or course for fee purpose only (e.g. an exam)? Please choose one.

Lecture

9. What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental)?

Standard letter

10. Is this course dual listed (undergraduate/graduate)?

No

11. Is this course cross listed? (If it is, all course entries must be identical including course descriptions. It is important to check the course description of an existing course when adding a new cross listed course.)

No

1. If yes, please list the prefix and course number of cross listed course.

Enter text...

1. Are these courses offered for equivalent credit? No

Please explain. Enter text...

12. Is this course in support of a new program? No

a. If yes, what program?

Enter text...

13. Does this course replace a course being deleted? Yes

a. If yes, what course?

HP 4433 deleted as stand alone, but material to be combined with HP 3453

14. Will this course be equivalent to a deleted course? No

a. If yes, which course?

Number of program hours remains unchanged

15. Has it been confirmed that this course number is available for use? Yes

*If no: Contact Registrar’s Office for assistance.*

16. Does this course affect another program? No

If yes, provide contact information from the Dean, Department Head, and/or Program Director whose area this affects.

Enter text...

**Course Details**

17. Outline (The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

Week 1 Course Overview: Objectives, Assignments, Readings, Quizzes, & Exams

The Healthcare Environment & Management Theory

Olden Chapters 1 & 2

Case Study: Disparities in Care

Week 2 Planning

Olden Chapter 3

Case Study: Develop a Gantt Chart for a new project

Week 3 Organizing by Jobs, Positions, Departments, & Organizations

Olden - chapters 4 and 5

Case Study and Application: Draft an organizational chart for Graceland Memorial Strategic thinking assessment; Case 1 analysis

Week 4 Organizing: Group process & effective teams

Olden - chapter 6

Evaluating team values handout.

Building a team assessment; Case 2 analysis

Week 5 Staffing: Getting and keeping human resources

Olden - chapters 7 & 8

Case 1 analysis - chapter 7

Week 6 Mid-term examination.

Week 7 Leading: Theories, Motivation, & Influence

Olden - Chapters 9 & 10.

Leadership style assessment

Case 2 analysis in chapter 10

Week 8 Leading: Organizational culture & ethics

Olden - chapter 11.

Organizational culture handout

Ethics assessment; Case 3 analysis - chapter 11.

Week 9 Controlling: Organizational Performance & Decision Making

Olden - chapters 12 & 13

Decision making assessment; Case 1 analysis in chapter 12.

Week 10 Change Management: Effective management of change

Olden - chapter 14

Leading change handout

Turbulent change assessment. Case 3 analysis in chapter 14.

Week 11 Communication: Managing change & communication

Olden - chapter 15

Communication style assessment. Case 1 analysis in chapter 15.

Week 12 Group Presentations

Week 13 Conclude Field Observation and Group Presentations

Week 14 Application of lessons learned & course wrap up

Lakeview simulation.

Final Examination & concept paper.

Enter text...

18. Special features (e.g. labs, exhibits, site visitations, etc

19. Department staffing and classroom/lab resources

NA

1. Will this require additional faculty, supplies, etc.?

No, replaces an existing 3 hr course.

20. Does this course require course fees? No

*If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

**Course Justification**

21. Justification for course being included in program. Must include:

a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

Knowledge of basic management principles is critical in today’s healthcare environment, for those working in teams, as front line mangers or in higher level positions. It is essential that BSHS students be prepared for these roles and positions. Students completing this course will be able to: 1. Review management principles as they apply to HCOs. 2. Apply the five basic management functions of planning, organizing, staffing, leading and controlling to HCOs. 3. Identify how to manage organizational change and identify forces that impede change. 4. Describe the central issues involved in achieving excellence in US healthcare institutions.

b. How does the course fit with the mission established by the department for the curriculum? If course is mandated by an accrediting or certifying agency, include the directive.

This course furthers the mission by providing students with the skill set to function in today’s heathcare environment and/or to prepare them for furthering their education, depending on student goals. It supports the three-fold purpose for students: 1) planning to seek employment in a health or health related area upon graduation; 2) desiring a bachelor’s degree following an associate’s degree in health disciplines and 3) planning a health career that requires a post-baccalaureate plan of study.

c. Student population served.

BSHS majors

d. Rationale for the level of the course (lower, upper, or graduate).

Course will be sr. level HP course. Will require basic knowledge of healthcare concepts from lower level study to fully appreciate course content and provide background information for success.

**Assessment**

**University Outcomes**

22. Please indicate the university-level student learning outcomes for which this new course will contribute. Check all that apply.

|  |  |  |
| --- | --- | --- |
| * 1. Global Awareness | * 1. Thinking Critically | * 1. Information Literacy |

**Relationship with Current Program-Level Assessment Process**

23. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

1. Describe key elements of the current and evolving U.S. healthcare system.

Outcomes will be assessed in the senior year. Students will investigate and use principle of management and apply those principles to HCOs as described by SLOs below.

24. Considering the indicated program-level learning outcome/s (from question #23), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

|  |  |
| --- | --- |
| **Program-Level Outcome 1 (from question #23)** | 1. Describe key elements of the current and evolving U.S. healthcare system. |
| Assessment Measure | 80% of students will score 80% or above on concept paper concerning management principles as they relate to HCO |
| Assessment  Timetable | Fall, Sr. level |
| Who is responsible for assessing and reporting on the results? | Course faculty |

*(Repeat if this new course will support additional program-level outcomes)*

**Course-Level Outcomes**

25. What are the course-level outcomes for students enrolled in this course and the assessment measures and benchmarks for student-learning success?

|  |  |
| --- | --- |
| **Outcome 1** | Review management principles as they apply to HCOs. |
| Which learning activities are responsible for this outcome? | Concept Paper |
| Assessment Measure and Benchmark | 80% of students will score 80 % or above on concept paper as defined by rubric |

*(Repeat if needed for additional outcomes)*

|  |  |
| --- | --- |
| **Outcome 2** | Apply the five basic management functions of planning, organizing, staffing, leading and controlling to HCOs. |
| Which learning activities are responsible for this outcome? | Course final |
| Assessment Measure and Benchmark | 75 % of students will score 75 % or above on the final exam. |

|  |  |
| --- | --- |
| **Outcome 3** | Identify how to manage organizational change and identify forces that impede change. |
| Which learning activities are responsible for this outcome? | Case Study on organizational change |
| Assessment Measure and Benchmark | 80 % of students will score 75 % or above on case study per assigned rubric |

|  |  |
| --- | --- |
| **Outcome 4** | Describe the central issues involved in achieving excellence in US healthcare institutions. |
| Which learning activities are responsible for this outcome? | Group Presentation |
| Assessment Measure and Benchmark | 80% of students will score 80 % or above on group presentation as defined by rubric |

*(Repeat if needed for additional outcomes)*

**Bulletin Changes**

|  |
| --- |
| **Instructions** |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.**  **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  - Deleted courses/credit hours should be marked with a red strike-through (~~red strikethrough~~)  - New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font).  - Any new courses should be listed in blue bold italics using enlarged font (***blue bold italics using enlarged font***)  *You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the ‘format painter’ icon 🡪 , and selecting the text you would like to apply the change to.*  *Please visit* [*https://youtu.be/yjdL2n4lZm4*](https://youtu.be/yjdL2n4lZm4) *for more detailed instructions.* |

Major in Heath Studies

Bachelor of Science

(Professional Track)

A complete 8-semester degree plan is available at http://registrar.astate.edu/.

University Requirements:

See University General Requirements for Baccalaureate degrees (p. 41)

First Year Making Connections Course: Sem. Hrs.

PTA 1013, Making Connections in Rehab Services 3

General Education Requirements: Sem. Hrs.

See General Education Curriculum for Associate of Applied Science and Baccalaureate degrees

(pp. 83-84)

Students with this major must take the following for BS degree:

BIO 2203 AND 2201, Human Anatomy and Physiology I and Laboratory

PHYS 2054, General Physics I

PSY 2013, Introduction to Psychology

MATH 1033, Plane Trigonometry

COMS 1203 Oral Communications

Students with this major must take the following for AAS degree:

CS 1013, Introduction to Computers OR

CIT 1503, Microcomputer Applications

35

Physical Therapist Assistant Program: Sem. Hrs.

PTA AAS Degree Requirements 38

Major Requirements: Sem. Hrs.

CLS 4212, Interpreting Laboratory Data 2

HP 3233, Preventive Health 3

HP 3353, Public Health: Principles and Practice 3

HP 3453, Healthcare Navigations and Advocacy 3

HP 3463, Introduction to Pharmaceuticals 3

HP 3673, Critical Issues in Health 3

HP 3783, Issues in Mental Health 3

HP 4103, Patient Education in Health Care 3

HP 4213, Chronic Illness 3

HP 4323, Patient Safety 3

~~HP 4433, Healthcare Advocacy 3~~

HP 4443 Healthcare Management 3

HP 4543, Healthcare Service Delivery 3

NRS 3353, Aging and the Older Adult 3

PHIL 3713, Ethics in Health Professions 3

Sub-total 41

Required Support Courses: Sem. Hrs.

HP 2112, Introduction to the United States Healthcare System 2

Electives: Sem. Hrs.

Electives (must include at least 4 upper-level hours) 6

Total Required Hours: 125

Page 312

Major in Health Studies

Bachelor of Science

(Non-Professional Track)

A complete 8-semester degree plan is available at http://registrar.astate.edu/.

University Requirements:

See University General Requirements for Baccalaureate degrees (p. 41)

First Year Making Connections Course: Sem. Hrs.

UC 1013, Making Connections 3

General Education Requirements: Sem. Hrs.

See General Education Curriculum for Baccalaureate degrees (p. 83)

Students with this major must take the following:

BIO 2203 AND 2201, Human Anatomy and Physiology I and Laboratory

COMS 1203 Oral Communications

PSY 2013, Introduction to Psychology

35

Major Requirements: Sem. Hrs.

CLS 4212, Interpreting Laboratory Data 2

HP 3123, Introduction to Disease 3

HP 3233, Preventive Health 3

HP 3353, Public Health: Principles and Practice 3

HP 3413, Cultural Competence In The Health Professions 3

HP 3453, Healthcare Navigations and Advocacy 3

HP 3463, Introduction to Pharmaceuticals 3

HP 3673, Critical Issues in Health 3

HP 3783, Issues in Mental Health 3

HP 4103, Patient Education in Health Care 3

HP 4213, Chronic Illness 3

HP 4323, Patient Safety 3

~~HP 4433, Healthcare Advocacy 3~~

HP 4443, Healthcare Management 3

HP 4543, Healthcare Service Delivery 3

NRS 3353, Aging and the Older Adult 3

PHIL 3713, Ethics in Health Professions 3

Sub-total 47

Required Support Courses: Sem. Hrs.

DPEM 2223, Healthcare Emergency Management 3

HLTH 2513, Principles of Personal Health 3

HP 2013, Medical Terminology 3

HP 2112, Introduction to the United States Healthcare System 2

NS 2203, Basic Human Nutrition 3

SOC 2223, Social Problems 3

Sub-total 17

Electives: Sem. Hrs.

Electives 18

Total Required Hours: 120

HEALTH STUDIES PROGRAM

Health Professions (HP)

HP 2013. Medical Terminology Basic language related to medical science and the health

professions, word analysis, construction, spelling, definitions. Special course fees may apply. Fall,

Spring.

HP 2112. Introduction to the United States Healthcare System Fundamental structures

and operations of the United States health care system and its differences from other established

health care models across the world. Provides an overview of health care services, delivery, financing,

trends and consequences. Spring.

HP 3003. General Gross Anatomy The regional topographic study of human gross anatomy

using lecture, laboratory, discussion, and prosected cadavers. Emphasis is placed on surface

anatomy, musculoskeletal and neuromuscular systems. Clinical correlations are highlighted. Lecture

2 hours per week. Laboratory 2 hours per week. Enrollment will be limited. Enrollment preference

will be given to students in the Sports Medicine and Athletic Training Program. Additional enrollment

will be at the discretion of the instructor. Special course fees may apply. Prerequisites, BIO

2203 and BIO 2201, or BIO 3223 and BIO 3221. Fall, Spring.

HP 3123. Introduction to Disease Basic principles of disease processes, covering

essential structural and functional characteristics of common diseases. Attention will be given to

individual body systems and the diseases, disturbances, and abnormalities affecting them. Fall.

508

The bulletin can be accessed at http://www.astate.edu/a/registrar/students/

HP 3233. Preventive Health Teaching and “coaching” patients toward managing, mitigating,

and/or preventing health dysfunctions encountered by citizens of the Delta region. Examines the

impact health promotion and preventive practices have on the quality of life across the life span.

Fall.

HP 3353. Public Health: Principles and Practice Overview of the unique features of public

health in the rapidly changing US and global health care delivery system from a population, global

health perspective. Fall.

HP 3413. Cultural Competence in the Health Professions Self assessment of awareness,

knowledge, sensitivity and acceptance of the importance of cultural issues in a culturally diverse

health care environment, definition and components of culture, cultural values, cultural competence,

health and healing traditions, transcultural communication, fostering cultural competence in colleagues.

Fall, Spring.

**HP 3453. Navigation and Advocacy.** **Examine the timely movement of clients across the healthcare continuum from prevention, detection, diagnosis, treatment, and palliative/end-of-life care. Recognize and modify the increasing complex and dynamic health care system affecting patients/families.**Spring.

HP 3463. Introduction to Pharmaceuticals An introduction to pharmaceuticals in modern

heath care. Issues related to regulation, drug development, drug safety (including age related issues,

polypharmacy, and abuse) and quality control are included. Spring.

HP 3673. Critical Issues in Health Examination of critical health and health care issues

from clinical, legislative, and community perspectives. Spring.

HP 3783. Issues in Mental Health Examination of a variety of mental health conditions

and behaviors, including many of the help-seeking behaviors seen currently in health care settings,

including major public health threats to our society will be discussed. Spring.

HP 4103. Patient Education in Healthcare Teaching strategies and methodologies that

compare and contrast teacher-centered versus patient-centered approaches within the context of

healthcare. Spring.

HP 4213. Chronic Illness An introduction to the scope and nature of living with chronic

disease or illness with a focus on identifying chronic illnesses that affect not only the individual,

but families and communities. Fall.

HP 4323. Patient Safety An introduction to the scope and nature of most adverse events

related to patient safety, with a focus and focuses on identification and prevention of patient safety

issues. Fall.

~~HP 4433. Healthcare Advocacy Introduction to the role of the healthcare advocate, with~~

~~a focus Focuses on information that assists patients and families in the increasing complex and~~

~~dynamic health care system. Fall.~~

HP 4543. Healthcare Service Delivery A global focus on value-based healthcare delivery

and the World Health Organization. Approaches to principles related to health care delivery

in practice that are effective, safe, and quality based. Spring.

HP 4803. Introduction to Geriatrics Provides the learner with an introduction of geriatrics

through a multidisciplinary approach. Topics explored will encompass how people age physically

and how this aging affects other dimensions of life. Special course fees may apply. Prerequisites,

minimum of 60 hours. Summer.